

# West Coast Maintenance Materials Co.

337 S. Western Ave., Los Angeles, CA 90020  
Phone: 213-387-2245 | Fax: 213-387-8197 | Email: info@westcoastmm.com

## Cleaning Carpet

### Tools & Materials Needed:

- A. Carpet extractor
- B. Vacuum, with beater brush if appropriate
- C. Hand scrub brush and bucket (not mentioned in directions)
- D. Protective pads for furniture legs
- E. Putty knife
- F. Shag rake or stiff brush
- G. "Wet floor" signs
- H. Gloves and goggles

### Products:

- 1. Carpet spotter(s)
- 2. Gum remover
- 3. Extraction cleaner
- 4. Defoamer
- 5. Carpet cleaner, regular

### Procedures:

#### I. Purpose of Extraction Cleaning

- A. Carpet extraction provides deep cleaning that will significantly lengthen the life of the carpet if performed on a regular basis.
- B. Extraction cleaners penetrate into the carpeting and loosen the soil for easy removal by the carpet extractor.

#### II. Procedures

- A. Put on gloves and personal protective equipment.
- B. Vacuum walk off mats.
- C. Remove or move as much furniture as possible from the area to be cleaned.
- D. Vacuum the carpet to be cleaned using a beater vacuum, if appropriate to the installation method.

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- E. Spot clean carpet stains using the carpet stain remover.
- F. Remove any gum found on the carpet using the gum remover and a putty knife.
- G. Place "Wet floor" signs around area.
- H. Pre-treat traffic lanes and other soiled areas with extraction cleaning solution according to the directions on the container.
- I. If stubborn stains are prevalent, spray stains with regular carpet cleaner.
- J. Extraction Cleaning Procedure
  - 1. Dilute extraction shampoo according to the directions on the container and fill machine with water.
  - 2. Add defoamer to the hose and tank. Follow the directions on the container.
  - 3. Start extraction shampooing in the upper left hand corner of the room or hall.
  - 4. Follow the machine's manufacturer directions for feeding the cleaning solution onto the carpet.
  - 5. Feed the shampoo solution as you pull back on the wand (avoid over wetting the carpet).
  - 6. Make four or five passes on the carpet in an area 3' by 5'.
  - 7. Go back over the area with the extractor wand with the shampoo solution valve closed.
  - 8. Should rinsing be required, empty the extractor and fill with rinse water.
  - 9. Go over the carpet again using water only, following the manufacturer's directions on the machine.
  - 10. After extraction or rinsing, brush carpet pile in one direction -- nap up with a stiff brush or shag rake.
  - 11. If furniture is to be replaced before the carpet is dry, use protective pads under the legs.
  - 12. Avoid walking on carpet until dry.
  - 13. When carpet is completely dry, vacuum thoroughly.